

How to run a Degree Evaluation

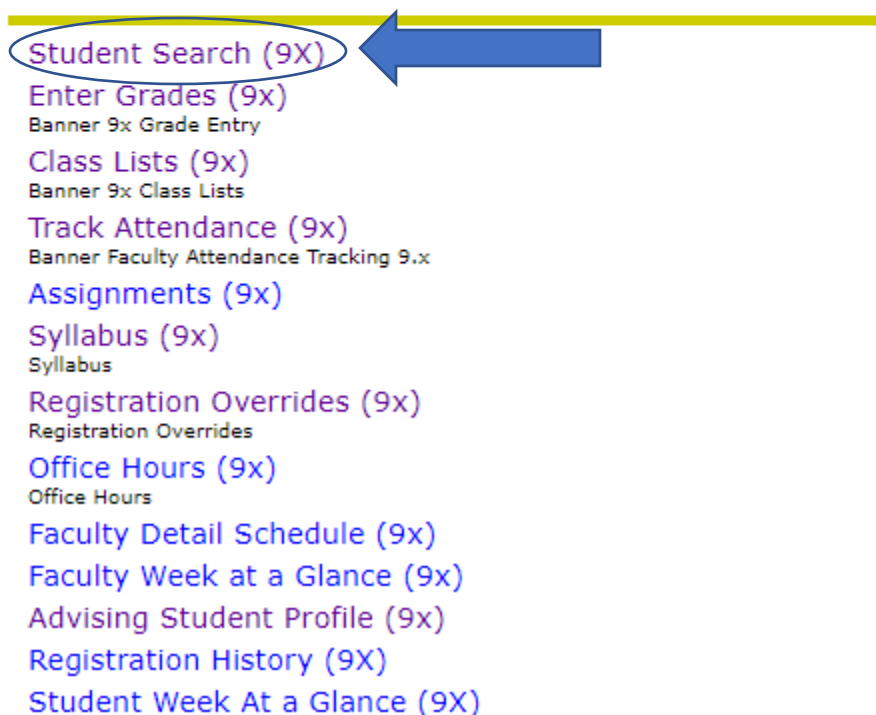
1. Go to Banner web home page at:

https://bannerweb.utica.edu/PROD/twbkwbis.P_GenMenu?name=homepage

2. Sign in to the secure area.
3. Click on “**Faculty Services**”.
4. Click on “**Student Search**”.



Faculty and Advisors



- You must select a **“Term”**
- You can search a student by entering **student’s ID #, last name, or first name.**
- Then click **“Submit”**

UTICA UNIVERSITY

Faculty and Advisors • Search Student

Search Student

Enter the ID of the Student or Advisee you want to process or enter partial names, student search type or a combination of both. Then select Submit.

Term
Select

Student or Advisee ID OR Last Name First Name

Search Type Students Advisee Both

Submit

- You can then select the student by clicking on their **“ID #”, “First Name”, or “Last Name”**.

Search Student

Enter the ID of the Student or Advisee you want to process or enter partial names, student search type or a combination of both. Then select Submit.

Term
Fall 2022 - 202280

Student or Advisee ID OR Last Name First Name

000223891

Search Type Students Advisee Both All

Submit

Student and Advisee Selection

ID	First Name	Last Name	Type
000223891	Reggie	Trax	

The "Student Profile" page will appear

Student • Student Profile

Student Profile - Trax, Reginald Test2 (000223891) CONFIDENTIAL

Term: Fall 2022 | Good Standing, as of Fall 2022 | 22 | 0.00 | Registration Notices: 4 | Holds: 2

Bio Information
Email: rtrax@utica.edu
Phone: Not Provided
Date of Birth: 07/18
Ethnicity: Not Hispanic or Latino
Race: White
Citizen: Yes
Citizenship: US Citizen
Emergency Contact: Finite, Minerva
Emergency Phone: 315 888 8888

General Information
Level: Undergraduate
Class: First Year
Status: Active
Student Type: Continuing
Residency: NY Off Campus Student
Campus: Main
First Term Attended: Fall 2007
Last Term Attended: None
Leave of Absence: Not Provided

Graduation Information
Graduation Applications: [Active\(1\)](#)

Advisors
Advisors are not assigned for the selected term.

CURRICULUM, HOURS & GPA

Primary	Secondary	Hours & GPA
Degree:	Bachelor of Arts	
Study Path:	Not Provided	
Level:	Undergraduate	
Program:	BA-English	
College:	Arts and Sciences	
Major:	English	
Department:	Not Provided	
Concentration:	Not Provided	
Minor:	Not Provided	
Concentration:	Not Provided	
Admit Term:	Spring 2014	
Catalog Term:	Fall 2019	

REGISTERED COURSES

Not Registered

Total Hours | Registered Hours: 0 | Billing Hours: 0 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 19

This is where you can run a "Degree evaluation".

Please Note: When you get to the first screen, you will need to scroll down (right hand side) to select a program first, before you can "Generate New Evaluation".

Student • Degree evaluation record

Degree evaluation record

Information for Trax, Reginald T.

Select Current Term

Summer 2022

[Generate New Evaluation](#)

[Previous Evaluations](#)

[What-if Analysis](#)

Email your student: [Trax, Reginald T.](#)

i To generate a new evaluation, select a program, degree, major and anticipated graduation term and then select Generate Request.

Select a Term

Summer 2022

[Generate New Evaluation](#)

Once you select a **“Program”**, the **“Generate New Evaluation”** button will turn blue, and you can click it to generate an evaluation.

Student • Degree evaluation record

i To generate a new evaluation, select a program, degree, major and anticipated graduation term and then select Generate Request.

Curriculum Information

Program
MS-Family Nurse Practitioner

Catalog Term	Level	Campus	College
Fall 2019	Graduate	Distance Graduate	Health Professions and Educ
Degree	First Major	Department	
Master of Science	Family Nurse Practitioner	Nursing	

[View Last Evaluation](#)

Select a Term
Summer 2022

Generate New Evaluation

Please be advised that each area must be **“Met”**, as well as the **“Total Required”** credits and the **“Overall GPA”** in order for the student to be eligible to graduate.

Program Evaluation

	Met	Credits		Courses	
		Required	Used	Required	Used
Total Required :	No	120.00	22.00		7
Overall GPA :	No	2.00	0.00		